



MAYOR
Geno Martini

CITY COUNCIL
Julia Ratti, Ward I
Ed Lawson, Ward II
Ron Smith, Ward III
Charlene Bybee, Ward IV
Ron Schmitt, Ward V

CITY ATTORNEY
Chet Adams

REGULAR CITY COUNCIL MEETING MINUTES

2:00 P.M., Monday, September 14, 2015

City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. Call to Order (Time: 2:02 p.m.)

The regular meeting of the Sparks City Council was called to order by Mayor Geno Martini at 2:02 p.m.

2. Roll Call (Time: 2:02 p.m.)

Mayor Geno Martini, Council Members Julia Ratti, Ed Lawson, Ron Smith, Charlene Bybee, Ron Schmitt, City Manager Steve Driscoll, City Attorney Chet Adams and City Clerk Teresa Gardner, PRESENT.

ABSENT: None

3. Opening Ceremonies

3.1 Invocation Speaker (Time: 2:02 p.m.)

The invocation was provided by Pastor Barb West, Sparks Church of the Nazarene.

3.2 Pledge of Allegiance (Time: 2:04 p.m.)

The Pledge of Allegiance was led by Council Member Schmitt.

4. Public Comment (Time: 2:05 p.m.) - None

Karen Jacobs, Director of the Tactical Team for the Protection of Animals (T.T.P.A.) explained the program, stating it is a database/registry and tracking system that it is needed to prevent unlawful acts against animals who suffer at the hands of criminals. Ms. Jacobs asked for funding from the city's "discretionary" fund for her project. Council Member Schmitt noted that council members do not have "discretionary" funds and referred her to the City Manager for information on how non-profits may apply for funding from the City of Sparks.

Gail Smith spoke regarding a neighbor that is parking his large recreational vehicle on her street, stating she was told by code enforcement that there was nothing the city could do. However, she said her understanding was that a 45-foot motorhome was not allowed to be parked on a public street. Mayor Martini asked that staff look into this situation.

5. Agenda (Time: 2:11 p.m.)

5.1 Approval of the Agenda (FOR POSSIBLE ACTION)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

A motion was made by Council Member Lawson, seconded by Council Member Schmitt, to approve the agenda as submitted. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

6. Minutes (Time: 2:12 p.m.)

6.1 Consideration and possible approval of the minutes of the regular Sparks City Council meeting of August 24, 2015. (FOR POSSIBLE ACTION)

A motion was made by Council Member Bybee, seconded by Council Member Smith, to approve the minutes of the regular Sparks City Council meeting on August 24, 2015. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

7. Announcements, Presentations, Recognition Items and Items of Special Interest (Time: 2:12 p.m.)

7.1 Presentation: Employee Recognition Awards: Teresa Parkhurst, Fred Olsen, Jazmin Lozano (Time: 2:12 p.m.)

City of Sparks' employees Senior Permit Technician Teresa Parkhurst, Senior Building Inspector Fred Olsen, and Customer Service Specialist Jasmin Lozano, were recognized with certificates for their dedication and service to our community by Mayor Geno Martini, for their outstanding work by Senator Dean Heller, and for their dedication and work ethic by Congressman Mark Amodei.

7.2 Proclamation: CARE Chest of Sierra Nevada Day (Time: 2:18 p.m.)

Mayor Martini proclaimed September 24, 2015 as "Care Chest of Sierra Nevada Day" in celebration of 25 years of service to the community. CARE Chest is a nonprofit organization founded in 1990 that provides medical equipment and assistance to those in need. Executive Director Patti Meals and Project Coordinator McKenzie Lay accepted the proclamation.

7.3 Proclamation: Hunger Action Month (Time: 2:25 p.m.)

Mayor Martini proclaimed September 2015 as "Hunger Action Month" and called this observance to bring awareness and attention to encourage involvement in our efforts to end hunger in local communities and acknowledged the work of the Food Bank of Northern Nevada. Public Policy Advocate Shane Puccinini accepted the proclamation.

7.4 Presentation: Veterans Memorial and Fundraiser Dinner (Time: 2:27 p.m.)

Councilman Ron Smith and Kristopher Dahir presented information on the Nevada Veterans Memorial which is designed to preserve and honor the legacy of our fallen troops and veterans, to be located on the corner of Greg Street and the new Veteran's Memorial Bridge in Sparks. Mr. Dahir announced the first annual benefit dinner to be held on September 24th at the Peppermill Hotel.

7.5 Presentation: Community Foundation of Western Nevada - Reno Youth Network (Time: 2:44 p.m.)

Community Foundation of Western Nevada Initiatives Associate Nick Scheeger presented information on the Reno Youth Network on-line resource guide created to help those who are young, hungry, tired, lost or alone to find community resources.

8. Consent Items (FOR POSSIBLE ACTION) (Time: 2:51 p.m.)

A motion was made by Council Member Schmitt, seconded by Council Member Ratti, to approve the consent items as submitted. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

8.1 Report of Claims and Bills approved for payment and appropriation transfers for the period August 6, 2015 through August 26, 2015. (FOR POSSIBLE ACTION)

An agenda item from Financial Services Director Jeff Cronk recommending the City Council approve the report of claims and bills as presented in the staff report.

8.2 Consideration and possible approval to purchase four vehicles from Champion Chevrolet in the amount of \$155,149.00. (FOR POSSIBLE ACTION)

An agenda item from Public Works Manager Ron Korman recommending Council approve the purchase of four replacement patrol vehicles for the Police Department using the joinder provision allowed under NRS 332.195 utilizing the State of Nevada vehicle bid. These vehicles have had their life cycles extended, and now the maintenance costs are exceeding the worth of the vehicles for police service. Funds are budgeted in the motor vehicle maintenance fund; there is no impact to the general fund.

8.3 Consideration and possible acceptance of a Traffic Safety Grant in the amount of \$118,000.00 to participate in the State of Nevada Office of Traffic Safety 2016 Joining Forces Program. (FOR POSSIBLE ACTION)

An agenda item from Police Chief Brian Allen recommending Council accept the grant. The State of Nevada Department of Public Safety, Office of Traffic Safety has offered the Sparks Police Department a grant in the amount of \$118,000 to pay officer overtime costs to allow the Sparks Police Department to participate in the 2016 Joining Forces program. This program includes 16 special traffic enforcement events over the course of the Federal Fiscal Year concluding in September 2016. There is no impact to the general fund.

8.4 Consideration and possible approval to purchase a Schwarze Model A4 Storm Regenerative Air Sweeper mounted on a new Isuzu NR254 truck chassis from Atlantic Machinery Inc. and MME in the amount of \$155,293.00. (FOR POSSIBLE ACTION)

An agenda item from Public Works Manager Ron Korman recommending Council approve the purchase of this vehicle. The purchase of this sweeper was not budgeted in FY2016. The purchase is being grant funded in association with the Southeast Connector Project and will allow us to sweep the walkways on either side of the road that are too narrow to accommodate our current sweepers. The sweeper will be utilized on the walking paths and regional trail system as well. This grant is a 95% reimbursement up to \$135,000. The \$20,293 balance will be paid from the motor vehicle maintenance fund; there is no impact to the general fund.

8.5 Consideration and possible approval of a continuation of the Microsoft Enterprise License Agreement for Personal Computer, Client Access, Virtual Desktop and Server product licenses from EnPointe Technologies in the amount of \$212,858.49 per year for three years. (FOR POSSIBLE ACTION)

An agenda item from IT Manager Steve Davidek recommending Council approve the Microsoft Enterprise Agreement for Personal Computer, Client Access, Virtual Desktop and Server product licenses for 3 years from October 1, 2015 to September 30, 2018 to allow usage of Microsoft Office and Server products by the city. The total cost of \$638,575.47 will be paid over three years.

8.6 Consideration and possible approval of a contract to Nelson Electric Co., Inc. in the amount of \$150,904.00 to supply contract labor to perform preventative maintenance on the electrical equipment located at the Truckee Meadows Water Reclamation Facility (TMWRF) with an option to annually extend the contract for up to one (1) additional year at the same hourly rate. (FOR POSSIBLE ACTION)

An agenda item from TMWRF Maintenance Manager Kim Laber recommending Council approve the contract for contract labor to assist in performing preventative maintenance and work order completion on electrical equipment at the TMWRF facility. The preventative maintenance and work order completion is needed to ensure that the electrical equipment performs as intended in order to meet TMWRF's discharge permit. Funds are budgeted in TMWRF Operations; there is no impact to the general fund.

8.7 Consideration and possible approval of the purchase of Scott Self Contained Breathing Apparatus (SCBA) and related equipment from Municipal Emergency Services Inc. in the amount of \$61,439.00 (FOR POSSIBLE ACTION)

An agenda item from Fire Chief Tom Garrison recommending Council approve the purchase of Scott Safety SCBA equipment. Funding for this purchase is provided through the award of a 2013 U.S. Department of Homeland Security Assistance to Firefighter Grant. This grant is an amendment to the original grant application. The original application was in response to a recognized problem with the Department's current SCBA inventory which was not compliant with the most current version of the National Fire Protection Association (NFPA) 1981 standard. The AFG grant was awarded on June 6, 2014 and approved by City Council on June 9, 2014. Due to favorable pricing, funds remained. An amendment was submitted to FEMA requesting permission to utilize these funds for additional purchases and to extend the grant's performance period. On August 20, the Fire Department was notified that this amendment had been approved. The total purchase amount of the additional equipment is \$61,439.00 of which the federal share is \$50,827.99. The difference will be paid from the general fund.

8.8 Consideration and possible approval of an application for a Gaming license for The Local, LLC, dba Outer Limits Lounge located at 404 North McCarran, Sparks, NV, submitted by Ms. Shay Lynn Westfall. (FOR POSSIBLE ACTION)

An agenda item from Police Chief Brian Allen recommending Council approve Ms. Shay Lynn Westfall's application for a Gaming license contingent upon the location being inspected and approved by every city, county, district, and state agency having jurisdiction over the matter and upon fingerprints being returned from the FBI/CJIS that do not reflect any disqualifying arrests/convictions. There is an estimated income of \$270 quarterly to the general fund.

8.9 Consideration and possible approval of an application for a Gaming license for Sartini Gaming, LLC dba Golden Route Operations dbat Sparks Lounge,

located at 1237 Baring Blvd, Sparks, NV, Sparks, NV, submitted by Mr. Matthew W. Flandermeyer. (FOR POSSIBLE ACTION)

An agenda item from Deputy Chief of Police Thomas Miller recommending Council approve Mr. Flandermeyer's application for a Gaming license contingent upon the location being inspected and approved by every city, county, district, and state agency having jurisdiction over the matter and upon fingerprints being returned from the FBI/CJIS that do not reflect any disqualifying arrests/convictions. There is an estimated income of \$180 quarterly to the general fund.

9. General Business

9.1 Consideration of and possible approval of the Mayor's recommendation of the reappointment of Sparks Planning Commissioner Doug Voelz to the Regional Planning Commission from the following potential appointees: George Cammarota, Mitch Nowicki, Frank Petersen and Doug Voelz; and the appointment of Planning Commissioner George Cammarota as an alternate to same from the following potential appointees: George Cammarota, Mitch Nowicki and Frank Petersen. (FOR POSSIBLE ACTION) (Time: 2:52 p.m.)

An agenda item from City Manager Stephen Driscoll recommending Council confirm the Mayor's recommendation of the reappointment of Doug Voelz to the Regional Planning Commission and George Cammarota's appointment as an alternate to the Regional Planning Commission. There is no impact to the general fund.

A motion was made by Council Member Lawson, seconded by Council Member Smith, to confirm the Mayor's recommendation to reappoint Doug Voelz to the Truckee Meadows Regional Planning Commission to a term which expires on June 30, 2018 and the appointment of George Cammarota as an alternate to the Truckee Meadows Regional Planning Commission to a term which expires upon his resignation or term limit with the Sparks Planning Commission. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

9.2 Consideration and possible approval of a contract to Spanish Springs Construction for the 2016 Street Rehabilitation – Unit 2, Bid No. 15/16-004, PWP-WA-2015-254, in the amount of \$691,444.00. (FOR POSSIBLE ACTION) (Time: 2:58 p.m.)

An agenda item from Transportation Manager Jon Ericson recommending Council approve the contract. This 2016 Street Rehabilitation Unit 2 project is part of the city's Transportation System - Pavement Management Program. The project was prioritized through the city's Pavement Management System and outlined in the 5 year Program of Projects. The project scope identifies the need to remove and replace, as needed, rundown curb gutter, driveway approaches, sidewalk ramps and grind and overlay three inches of asphalt on: La Via Way from Los Amigos Drive to Robbie Way, Los Amigos Way from Greenbrae Drive to La Via Way, El Capitan Court, Briargreen Court, Robbie Drive from Greenbrae Drive to Howard Drive, Crestline Court, Marracco Drive from Prater Way to Robbie Drive, Glenbrook Court, Alta Vista Court and Alta Vista Drive from O'Callaghan Drive to Robbie Drive. Funds are budgeted in the capital improvement budget; there is no impact to the general fund.

Council Member Schmitt expressed concern regarding contractors blocking access to driveways during construction. Mr. Ericson stated staff is working with the contractors to make sure the residents are notified when they are working in their area. He said they are also working to ensure the residents have access to their driveways by placing metal plates over the concrete work.

A motion was made by Council Member Smith, seconded by Council Member Bybee, to award the 2016 Street Rehabilitation – Unit 2 contract to Spanish Springs Construction, in the amount of \$691,444. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

9.3 Consideration and possible approval of a contract to Reyman Brothers Construction for the Rock Park Restroom Building Project, Bid No. 15/16-005, PWP# WA-2015-255, in the total amount of \$469,900.00. (FOR POSSIBLE ACTION) (Time: 2:57 p.m.)

An agenda item from Senior Civil Engineer Brian Cason recommending Council approve a contract to Reyman Brothers Construction. This project consists of two restrooms and a storage area housed within the building, along with three drinking fountains. Currently, the City of Sparks provides temporary restroom facilities for Rock Park. Installation of a permanent facility will not only improve park aesthetics and visitor experience, but will also reduce operations and maintenance costs associated with the existing temporary restrooms. This project also includes installation of supporting facilities including a sanitary sewer lift station and force main and connections to water and sewer utilities. Funds are budgeted in the grants and donations fund; there is no impact to the general fund.

A motion was made by Council Member Bybee, seconded by Council Member Ratti, to approve the contract with Reyman Brothers Construction for the Rock Park Restroom Building Project in the total amount of \$469,900. Council Members Ratti, Lawson, Smith, Bybee, Schmitt, YES. Passed unanimously.

10. Public Hearing and Action Items Unrelated to Planning and Zoning - None

11. Planning and Zoning Public Hearings and Action Items - None

12. Closed Door Sessions - None

13. Comments

13.1 Comments from the Public (Time: 3:01 p.m.) - None

13.2 Comments from City Council and City Manager (Time: 3:01 p.m.)

City Manager Driscoll announced the following Committee appointments are available on the Enterprise Fund Advisory Committee: One member of the residential construction industry, 2-year term; one member of the commercial development industry, 3-year term; and one member of the construction industry, 4-year term. All subsequent appointments will be for 4-year terms.

Persons interested in serving on this committee should complete a Community Service Application, available from the City Clerk's office. You may also apply on line at the city's website – www.cityofsparks.us. Click on "City Services" on the web page, click on "Volunteering Get Involved", and then click on the "City of Sparks Volunteer Application" link.

14. Adjournment

Council was adjourned at 3:02 p.m.

GENO R. MARTINI, Mayor

ATTEST:

Teresa Gardner, City Clerk

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